

Responsibilities of Members of the Board of Directors

Members of the Board of Directors of Spiritual Directors International function as the SDI board of directors. Board members are committed to observing and promoting the highest standard of ethical conduct in the performance of their responsibilities on the board of Spiritual Directors International. This includes fully disclosing, at the earliest opportunity, information that may result in a perceived or actual conflict of interest or personal gain.

Board members serve three-year terms, and new members are appointed as members of the Board complete their terms of office.

Board Member responsibilities include:

1. Identify, setting, and monitor the mission, vision, and purpose of SDI.
2. Work with the Executive Director to set and monitor the goals, objectives, by-laws and policies that provide for the needs of the organization and its members as well as safeguard the assets of Spiritual Directors International.
3. Hire and define the duties and responsibilities of the Executive Director, ensuring the individual hired has the necessary support structures in place to carry out the mission and vision of SDI; regularly reviewing the job description and performance of the Executive Director.
4. Provide support and feedback to the Executive Director as s/he needs it.
5. Participate in a regular board/management strategic planning process that identifies SDI's mission and vision and promotes the long-term viability of Spiritual Directors International.
6. Recruit and orient new Board members.
7. Provide proper financial oversight, including approving an annual budget and ensuring that proper financial controls are in place.
8. Ensure the legal and ethical integrity of Spiritual Directors International while maintaining organizational accountability. The Board of Directors is ultimately responsible for ensuring adherence to legal standards and ethical norms. This includes the Articles of Incorporation and By-laws.
9. Enhance SDI's public image, clearly articulating the mission, accomplishments, and goals to the public and garnering support from the broader community.
10. Respecting the confidentiality of sensitive information gained through service on the Board of Directors.
11. Assure the integrity of the Board's processes, procedures, policies and obligations adhere to the By-laws.
12. Along with the Executive Director, the Board of Directors makes sure that there is a California Registered Agent for SDI who lives in the state of California.